



# **DRAFT**

## **SCHEDULE A - 2016 OPERATING AGREEMENT**

**for the  
Bullards Bar Recreation Area  
Between**

**YUBA COUNTY WATER AGENCY  
And  
YUBA RIVER RANGER DISTRICT  
Tahoe and Plumas National Forests**

This Operating Agreement is developed in accordance with conditions of Yuba County Water Agency's Special Use Permit (Amendment #3, dated 4/3/91) for maintaining AND operating recreational facilities in the Bullards Bar Recreational Area, and in accordance with the "AGREEMENT BETWEEN THE YUBA COUNTY WATER AGENCY AND THE UNITED STATES FOREST SERVICE FOR THE ADMINISTRATION, OPERATION, AND MAINTENANCE OF RECREATIONAL FACILITIES ON THE YUBA RIVER DEVELOPMENT PROJECT ON THE TAHOE AND PLUMAS NATIONAL FOREST", DATED 9/9/68.

Yuba County Water Agency (YCWA) is responsible for providing recreational opportunities at Bullards Bar Reservoir through the provisions of its Federal Energy Regulatory Commission (FERC) License (No. 2246) and the 1968 Agreement with the United States Forest Service (USFS). The USFS is responsible for providing recreational opportunities on National Forest System lands, on which Bullards Bar reservoir is predominately located.

The USFS has recreational management personnel, certain equipment, and expertise in recreation management that YCWA does not have. YCWA has equipment, personnel, purchasing authorities, Emerald Cove Marina, and funding sources that are not available to the USFS. Because of the shared recreation responsibilities, and the complimentary resources, it is desirable that the USFS maintains and operates the recreational facilities; while YCWA collects the recreational fees derived from the recreational facilities and reimburse the USFS for said work. It is also desirable that the two agencies jointly develop the Operating Agreement, which clearly identifies the responsibilities and duties of each agency in providing the recreational opportunities on Bullards Bar Reservoir. A separate Collection Agreement, dated June 18, 1990, and a job and cost estimate (Schedule A, developed annually) defines the financial roles and responsibilities between the two agencies for the current USFS fiscal year.

This 2016 Operating Agreement guides the recreational management for the 2016 Operating Season in accordance with Exhibit R, Recreation Plan, as approved August 1993. YCWA and the USFS will be responsible for monitoring recreational use outlined in Exhibit R and 1995 LAC Report.

YCWA is responsible for reviewing this Operating Agreement with Emerald Cove Marina and to ensure compliance.

The following are the specific responsibilities in the Operating Agreement:

1. Camping

A. Inland Camping

1) Schoolhouse Campground: All 56 sites will be on a permit reservation system operated by the Emerald Cove Marina.

2) Dark Day Campground: All 10 sites will be on a permit reservation system operated by the Emerald Cove Marina.

3) Hornswoggle Group Campground: Hornswoggle has four 25-person sites, one 50-person site, and one 5 recreational vehicle (RV) site (with a 25-person cap and 5-RV cap) reserved through the Emerald Cove Marina.

?)COTTAGE CREEK:

4) Over flow camping: Not to exceed 12 hours as designated by the USFS to handle emergencies. Agencies will attempt to direct excess campers to other available facilities. USFS and YCWA will explore ways to notify the public of camping availability prior to their arrival. There will be no charges for over flow camping. Cottage Creek Campground has been used in the past for overflow camping until a wildfire burned through the campground. It is not available until rebuilt or other arrangements are made with YCWA.

5) Reservations: The reservation fee is \$10.00. The following are the specifics about reservations:

- YCWA and the USFS will review and approve the reservation system by the Emerald Cove Marina by December 1, 2015 for the 2016 season.
- There is a one-time reservation fee. Example: A person can call and make a reservation for a campsite for one night and pay \$10.00 or a person can call and make a reservation for a campsite for 14 nights and pay \$10.00. Each time a person makes a separate call to make a reservation, it will cost \$10.00.
- No more than 2 sites may be reserved by any one group, except with written approval by YCWA and USFS.
- Persons walking-in (no reservation) for a campsite will not pay a reservation fee.

6) Fee Rates: The Capital Improvement (CI) fee is \$6.00 for 2016. This fee is to pay for replacing outdated and deteriorating recreational facilities (see #7 Capital Improvement work description).

Fees	Single site	Double site	Triple site	25-person group	50-person group	Shoreline	Portable toilet rental
Camping fee	\$18.00	\$34.00	\$54.00	\$68.00	\$125.00	\$22.00	\$10.00
CI fee	\$ 6.00	\$12.00	\$18.00	\$20.00	\$30.00		
Total	\$24.00	\$48.00	\$72.00	\$88.00	\$155.00	\$22.00	\$10.00

7) Capital Improvement Work Description: The USFS and YCWA have agreed to a \$6.00 capital improvement fee for 2016 for replacing outdated and deteriorating recreational facilities. This is not a camping fee and is not subject to Emerald Cove Marina off-the-top collection percentage. This additional revenue will be set in a separate account.

The following CI projects were completed in 2015 (see attached pictures):

The total CI collection for 2014 was \$41,180.00. A CI allocation of \$30,000.00 from the 2014 collection will be spent by the Forest Service on:

- 1) Ordered and will install this spring accessible trash bin at Vista Point
- 2) Ordered and will install this spring 6 recycle bins for placement in Schoolhouse, Dark Day, and Hornswoggle
- 3) Ordered and will install this spring replace 25 tables
- 4) Replaced barriers in Dark Day campground
- 5) Ordered and will install this spring the facility entrance signs (see attached pictures).

The other \$11,000 will be held by YCWA for CI projects. (What did YCWA spend the \$11,000).

The total CI collection for 2015 was \$38,098.00. A CI allocation of \$----- from the 2015 collection will be spent by the Forest Service on:

- 1) Replace 4 fire rings
- 2) Replace Dumpsters
- 3) Replace Picnic tables

*\$10K for Agency for adding a mixer to \$28K gal concrete tank*

B. Boat Access Camping:

All 74 sites will be on a permit reservation system operated through Emerald Cove Marina. The 74 permits will be available for overnight camping on the shore or in developed sites accessible only by boat, this is exclusive of houseboats. When the reservoir is above 1941 feet permits will

be limited to the 36 (includes the 8 Frenchy Point sites) developed shoreline campsites and 28 sites at Cottage Creek.

1) Garden Point Boat-in: is a developed access campground with toilet facilities. All 20 sites will be on a permit reservation system operated by the Emerald Cove Marina.

2) Madrone Cove Boat-in: is a developed access campground with toilet facilities. All 10 sites will be on a permit reservation system operated by the Emerald Cove Marina.

3) Frenchy Point Boat-in: has no toilet facilities and will be considered shoreline camping. All 8 sites will be on a permit reservation system operated by the Emerald Cove Marina.

4) Shoreline camping: Has no toilet facilities. All 44 (which includes the 8 sites at Frenchy Point) sites will be on a permit reservation system operated by the Emerald Cove Marina.

→ 5) Cottage Creek Campground – This campground is not functional at this time due to wildfire damage.

6) Reservations: The reservation fee is \$10.00. The following are the specifics about reservations:

- YCWA and the USFS will review and approve the reservation system by the Emerald Cove Marina by December 1, 2015 for the 2016 season. There is a one-time reservation fee. Example: A person can call and make a reservation for a campsite for one night and pay \$10.00 or a person can call and make a reservation for a campsite for 14 nights and pay \$10.00. Each time a person makes a separate call to make a reservation, it will cost \$10.00.
- No more than 2 sites may be reserved by any one group, except with written approval by YCWA and USFS.
- Persons walking-in (no reservation) for a campsite will not pay a reservation fee.
- Shoreline permits will be issued on a per boat basis with a limit of six people per boat with an additional fee of \$4.00 per person, up to nine people. If more than nine people, another permit must be purchased. Emerald Cove Marina will use bright colored paper so that inspectors know they have a permit.
- Emerald Cove Marina will ensure that each boat party has the required portable chemical toilet for shoreline camping and be will required to initial the permit certifying the number of people and the presence of a chemical toilet.
- Survey stakes with bright colored paper stapled to it will be issued with each shoreline permit with instructions on where to drive the stakes in the ground by their site and attach the permit with the string for compliance visibility.

C. Houseboats: The negotiated agreement between USFS, YCWA, and Emerald Cove Marina, allows the contractual number of 80 houseboats on the reservoir. Of the 80 houseboats, no more than 20 may be rented to the public and no more than 60 may be occupied overnight at

any given time. The Emerald Cove Marina will develop an accountability system that verifies compliance with 60 occupied overnight at any one time.

2. Camping Permits: YCWA will provide camping permits and Emerald Cove Marina will collect and maintain information on the number of permits sold and the number of users served. Emerald Cove Marina will be the sole source of permits. A portion of the receipts, determined by YCWA and the Emerald Cove Marina, will go to the Emerald Cove Marina for providing the permit reservation and information service. The remainder of the fees will be used by YCWA for expenses incurred in the operation of the project recreation facilities. Emerald Cove Marina will provide to the USFS daily information regarding number of permits in effect and campsites reserved and pass on any complaints from the public. **The arrival date and departure date** will be provided on the daily information. Emerald Cove Marina will provide the reservations sheets to the Forest Service compliance personnel as needed.

From Memorial Day weekend to Labor Day weekend Emerald Cove Marina will have qualified personnel available to make camping reservations, sell camping permits, and provide information with regards to camping, at a minimum from 0800-1700 hours each day, and from 1700-2100 hours on Fridays and the day before a holiday, excluding Sunday evening.

Permits will be required for all overnight use beginning April 15 through October 15. Advanced reservation permits may be sold commencing January 1 each year.

3. Campground Cleaning/Administration: USFS will operate, maintain, and clean all of the campground facilities, floating toilets, shoreline camps, the two Cottage Creek Day Use Area (parking lot) vault toilets and Moran Road toilet and car top launch area. YCWA will pay for the dumpster fees and establish a contact person to coordinate with the USFS. USFS will operate and maintain the dumpsters and recycle bins/cans at Dark Day, Hornswoggle, Schoolhouse Campgrounds and the recycle cans and trash bins at Cottage Creek Day Use Area (parking lot) facility and the trash bin at Moran Road car top launch area. YCWA will maintain the 30-yard dumpster at Cottage Creek Day Use Area (parking lot). USFS will provide appropriate intervals of surveillance and maintenance of camping facilities to ensure compliance with camping permits, regulations, and a good state of cleanliness of the facilities. (see attached maintenance tasks and frequency table). **See Appendix A for maintenance requirements.**

4. Pumping/Servicing Floating Toilets, Campground Toilets: YCWA will pay for pumping all of the toilets. The USFS will notify YCWA when toilets need pumping, allowing 5 work days lead time. YCWA is responsible for heavy maintenance of floating toilets and boat access campground toilets. USFS will perform minor maintenance, repairs and cleaning of these facilities. At this time, there are up to 6 floating toilets on the reservoir.

5. Law Enforcement: Yuba County Sheriff has the responsibility to enforce State and County laws. The USFS has the responsibility to enforce Federal law within the operating area. The two agencies mutually aid one another. The use of Yuba County Sheriff boat patrol will be encouraged to maintain safety on the reservoir and enforce County ordinances at Cottage Creek Boat ramp and within the Bullards Recreation area.

*(Tyler is replacing Tanner for USFS)*

6. Information Services: Maps, brochures, information signs and regulatory signs will be developed jointly by USFS and YCWA. USFS and/or YCWA will print the information and construct the necessary signs. Information will be distributed through Emerald Cove Marina and by the USFS. YCWA will provide signs stating the YCWA is operating the facilities and collecting the fees.

Emerald Cove Marina will provide information services regarding the facilities available at Bullards Bar including, but not limited to maps and brochures provided by YCWA and USFS. Emerald Cove Marina will be informed of current conditions regarding recreation facilities, any restrictions in effect (such as fire restrictions) by the USFS. Emerald Cove Marina will provide visitors with up-to-date conditions at the reservoir. Emerald Cove Marina will issue campfire permits in accordance with USFS policy and direction as an information and education service for the reservoir visitors.

YCWA will furnish an information sheet describing the most critical Yuba County ordinances relating to public behavior while recreating to be distributed with camping and boating permits.

7. Recycling: YCWA and USFS will encourage recycling. YCWA will provide litter bags to permittees. USFS will provide containers for recycling beverage containers at boat ramp areas.

8. Sanitation: Emerald Cove Marina will have available portable chemical toilets for rental by camping permittees who do not have boat sanitary facilities. Emerald Cove Marina will ensure that boat access shoreline campers initial the toilet requirement on the permit. Emerald Cove Marina will not issue permit without the permittees initials.

9. Monitoring: USFS and YCWA will conduct joint inspections of the facilities and operations a minimum of two times a year or as conditions dictate. Notes from the inspections will be recorded and made available to each agency.

USFS Supervisory Recreation Technician (Bullards Bar Recreation Area Manager) will be responsible for monitoring the shoreline recreation and camping activities and ensuring that Forest Service standards are being met. Work schedules will be presented to YCWA and be subject to change to meet agreed upon needs.

10. Parking: USFS will provide personnel at Dark Day and Cottage Creek Boat Ramp parking areas on Fridays, Saturdays, Sundays, and holidays to assist visitors in parking, to provide information on opportunities, rules, and regulations.

11. Exhibit R: YCWA and USFS have developed standards and methodology for measuring impacts and use at the project as described in Exhibit R. The Recreation Facilities and Use Surveys and other studies being performed for FERC relicensing and compliance will provide additional information on recreational use.

12. Interpretive Plan: USFS has developed a draft interpretive plan for YCWA to approve. YCWA will review the draft interpretive plan this year. YCWA and USFS will then pursue implementation.

13. Water System: USFS will work with YCWA to operate the Cottage Creek Water facility. The YCWA will provide a licensed operator who will insure that the system is operated in such a manner that it complies with drinking water standards required by the Yuba County Environmental Health Department. The USFS will share in the cost of the operation of the system commensurate with use. The amount will be stated in the cover letter accompanying the current years operating plan.

14. Debris Burning: Debris burning operations will be located in T.18N., R.8E., Section 7 on National Forest System lands, within the Tahoe National Forest Direct Protection Area (DPA), in the fall/winter. Any use of prescribed fire on National Forest System lands must be in compliance with FSM 5140 and all personnel must meet Wildland and Prescribed Fire Qualifications System Guide 310-1. The Forest Service will work with YCWA to determine if the burning operation could move back to Moran Cove. The USFS will coordinate with Fish and Wildlife Service.

The USFS will develop a burn plan, issue a LE 5 permit for stacking piles, and secure the appropriate air quality permits.

YCWA will machine pile the debris, cover the piles with a 20' X 20' sheet of plastic to create an ignition spot for each machine pile, supply accelerator fans (if needed) to enhance buring operations, supply personnel that meet 310-1 qualifications for lighters, and supply any contingency personnel or equipment as directed in the burn plan. YCWA will also provide long-term patrol as needed to ensure the burn piles do not escape.

YCWA is working with US Army Corps. of Engineers from Englebright Reservoir to collect certain woody debris and haul it to needed locations at Englebright Reservoir.

15. Hazard tree removal – Hazard tree inspections will occur before the recreation facilities open each year and the hazard trees will be removed before recreation facilities are open to the public. Hazard tree inspections will occur throughout the season and if a new hazard tree is found, the campsite will be flagged and closed until the hazard is removed. USFS will document the number of trees and cost of removal and report it to YCWA. At this time, there is not a budget line item for hazard tree removal.

In the 2015 season, approximately 300 trees (numerous diameters and both conifer and hardwood species) were removed from the campgrounds by the Forest Service fire and recreation crews at an approximate value of \$50,000.00.

16. Soil removal at Dark Day Boat Ramp - Dark Day Boat Ramp will remain open year round. The soil on the ramp and dock rail, from the erosion of the slope above the ramp, will need to be regularly removed to keep the ramp open to the public. ~~USFS and YCWA will decide who will~~ be responsible for keeping the ramp clear of soil. *USFS will notify YCWA if ramp needs clearing.*

*maintains Lake entire trail system on side of Marysville Road (same as CG cleanup crew) and boat in CGs and cleans culverts and brush on bike trail) starting April @ CG*

17. Trail maintenance – YCWA has a contract which ----- The Forest Service routinely uses and maintains the Bullards Bar trail system throughout the year. The value of the tread work and hazard tree removal is valued at \$50,000 for the year.

*April 9th will be Hotshots 1/2 maray*

18. Firebreak around each campground – YCWA has a contract which -----

*maintains firebreak around each CG and cleans CGs and is valued at around \$12,000 for the year.   
 need to get water system up & running and clean up at Hornswoy, CG and trail*

Dated: \_\_\_\_\_

YUBA COUNTY WATER AGENCY

By: \_\_\_\_\_

Curt Aikens, General Manager

*Joey, Steve Craig and Eric Rice (Hotshots)*

*open gates on Fri. April 15th for gen. public*

Dated: \_\_\_\_\_

U.S. DEPARTMENT OF AGRICULTURE  
FOREST SERVICE,  
TAHOE NATIONAL FOREST

By: \_\_\_\_\_

Karen L. Hayden  
District Ranger  
Yuba River Ranger District



## Appendix A: Holder Maintenance, Reconditioning or Renovation (MRR) Plan

Holder maintenance requirements are listed below. Standards for these requirements will be provided by the Forest Service.

MAINTENANCE ITEM	FREQUENCY	REMARKS
Pick up litter within site boundaries	Daily	Remove all litter observed on the grounds. Particular attention shall be given to the removal of all observed glass, bottles, cans and similar objects that might cause injury to site visitors. Do not perform litter removal in an occupied campsite
Paint entrance signs, shields and frames	Prior to July 1st, annually	Forest Service approved materials; frames may have to be watersealed instead of painted
Remove graffiti,	As needed	Remove graffiti within 48 hours of discovery or notification
All ground steel/concrete firepits will be maintained in good condition	Prior to opening, annually	Concrete firepits will have smooth finish with minor surface exfoliation or cracking evident. Internal grill will be securely fastened
Patch rodent and bird holes in wood restrooms, repair/replace screens	As needed, prior to opening, annually	Forest Service approved materials and standards
Maintain bulletin boards and all posters in like-new condition.	Prior to opening and as needed during season. Bulletin Boards are painted every three years	Posters will not be curled, 'dog-eared', rippled or faded; temporary or press-on signs will be in good condition and professional in appearance; permittee will be responsible for providing posters; Forest Service will provide source; posters will be uniformly spaced on the bulletin boards, not grouped in one corner. One-third of all bulletin boards painted in first-year.
Return all displaced picnic tables to appropriate locations at all locations, anchor if necessary	Prior to July 1, and within 1 week of observed	Tables will have all 4 legs in contact with the ground; no legs will be propped up with rocks or other objects
Raise picnic tables that have sunken into ground due to snow load	Prior to opening, annually	All tables seating should be at appropriate height
All campsite markers will be straight with numbers clearly visible from roadway	Prior to July 1, annually; within 1 week of observance	Forest Service standards; Carsonite posts with reflectorized letters or numbers, or equivalent; posts and lettering will be in good physical condition
Replace all metal signs (particularly, 'No Parking') when they fade	Prior to opening, annually ; within 1 week of observance	All metal signs shall be legible and clearly visible at all times. The signs will be replaced when sunlight or other environmental factors has caused the numbers or letterings to appear weathered, discolored or bleached.

MAINTENANCE ITEM	FREQUENCY	REMARKS
Maintain recycling programs for aluminum, plastic and glass in each designated facility for entire use season	From opening date	Forest Service standards; recycling facility area will be clearly identified with an upright sign and each bin or can will be clearly marked for recycling; bins and cans will be emptied before overflowing; facilities will be located in high traffic pattern areas to encourage use.
Wash all non-contract garbage cans	Prior to opening and when needed	Forest Service standards
Remove hazard trees	Prior to opening and as needed during season	Forest Service standards.
Rake around fireplaces and pedestal barbecues	Prior to opening and weekly.	Rake needles away from all fire units for 5 feet in all directions
Clean out inlets, outlets and inside of culvert pipes	At end of season, and prior to opening, if needed	Forest Service standards; material removed will be placed in an area outside the stream environment zone.
Sweep all areas of roads, parking lots and paved camp spurs	Prior to opening; remove all cones, branches and debris during season	Forest Service standards; needles and woody material will be removed from the campground. No woody fuels may be piled in the recreation site in order to mitigate fire hazard.
Cut back all vegetation sufficient to permit visibility to vehicles on roadway and allow vehicles use of the entire road	Prior to opening and as needed during season	All shrubs, limbs and brush will be trimmed back to a distance no less than six inches (6') from the edge of all roadways and spurs.
Maintain all restroom doors in operating condition	Paint 1/2 of all restroom doors at each facility each year, on a rotating basis; repair or replace parts as needed	Interior and exterior of entry door; Forest Service standards and approved materials; surfaces to be painted shall be free of dust, dirt, scale or any other substance which may interfere with the adhesion of the specified coat; this may require sanding and smoothing; Forest Service approved paint at full strength; must be able to close and lock doors at all times; facilities shall not be out of service longer than 5 days
Maintain restroom skylights and Plexiglas roofs	Prior to opening; throughout season	Remove any pine needles, debris, rocks or light blocking material; care must be taken to avoid scratching surface when material is removed; paint overspray shall be removed
Maintain restroom roofs	Prior to opening; as needed during season	Make sure pine needles are removed before season starts, and buildups do not occur during season To prevent structural damage; buildings must be leak proof at all times.
Replace burned-out lights at all facilities and restrooms (if applicable)	Within 2 days of burning out	Replacement lights will be within fixture tolerances and Forest Service standards

MAINTENANCE ITEM	FREQUENCY	REMARKS
Pump toilet vaults when $\frac{3}{4}$ full	As needed, beginning of season	Vaults may need to be pumped at end and beginning of season due to accumulation of water from snowmelt
Painting. Interior and exterior walls	Rotating basis. Each building painted once every 3 years	One-third of all toilet buildings will be painted in the first year.
Paint trash bins, food lockers, recycling centers, and gates	As needed	Forest Service Standards and approved materials; surfaces to be painted shall be free of dust, dirt, scale or any other substance which may interfere with the adhesion of the specified coat; this may require sanding and smoothing; Forest Service approved paint at full strength
Paint roadway signs and arrows	Prior to July 1, annually	All symbols shall be in conformance with the 'Standard Alphabets for Highway Signs and Pavement Markings' available from the Federal Highway Administration (ref. Manual on Uniform Traffic Control Devices). Arrows shall be 12' wide at the base; the wings shall extend 10' from the outside edge of the base at a point 24' up from the bottom of the base; and the arrow portion shall extend 24' from the point where the wings start. A high pressure air hose shall be used to clean the pavement immediately prior to painting. An approved white traffic paint shall be used to paint signs and arrows.
Paint, stain or water-seal wood picnic tables	Rotating basis. Each table painted, stained or water-sealed once every three years	Forest Service Standards and approved materials; surfaces to be painted shall be free of dust, dirt, scale or any other substance which may interfere with the adhesion of the specified coat; this may require sanding and smoothing; Forest Service approved paint at full strength